

INTRODUCTION TO COMPUTERS FINAL GRADE PERIOD PROJECT

A brief introduction to the Final Grade Period Project.:

1. It will account for approximately 40% of your 6th Grade Period Score
2. It needs to demonstrate your ability to apply basic computer skills, in word processing and/or page layout programs, to effective communication to a larger audience
3. It will need to integrate Text and Graphics
[You may petition the text/graphic requirement by providing a written proposal for an alternative project; this must be done during the preparation proposal period of this project. The alternative must be approved by the instructor.]

Tentative timeline:

- Project proposal: FIRST DRAFT due on or before May 12 [20 points]
- Formal approval of rough draft/sketch due May 18 [20 points]
- Final Draft due May 24 [45 points]
- FINISHED PRODUCT due June 2 [35 points]

It will involve:

1. a project that will actually be used by a CLUB, school or business
2. evidence of discussions and collaboration with the 'end client'

Assessment areas include:

1. text and graphics clearly communicate the message of your client
2. product will be seen or used by a large number of people
3. product design demonstrates clarity and originality
4. evidence of collaboration with your client

Examples:

1. flyer or pamphlet
2. set of forms
3. series of handout materials for a teacher and their class

Project Proposal will include

1. Preliminary idea
done with paper and pencil
2. Name of client(s), purpose of materials, intended audience

Possible clients or audiences

1. teachers or school staff
2. Quincinera
3. club or sporting group
4. a local business