1. Go to START and Open Adobe Photo Shop Elements
2. Go to either

   FILE ➔ Import ➔ **CanonScan LiDE 50**

   or

   Photo Shop Elements window that says

   Connect to Camera or Scanner ➔ Import source ➔ CanonScan Lide 50
3. [You may need to wait while lamp adjusts]
4. Place image to be scanned on scanner platen

   Be sure that you notice where the ARROW is; place the TOP OF THE PICTURE in that corner
5. You are now in the SIMPLE MODE

   Make sure that the source says PLATEN
6. Under TYPE OF ORIGINAL, make appropriate choice
7. Look in the lower right corner;

   click on ADVANCED MODE

   make sure that the OUTPUT RESOLUTION is set at **75 DPI**
8. Return to SIMPLE MODE; click PREVIEW
9. [You may need to wait while it sets the lens]
10. Adjust the dotted lines to enclose the part of the screen or picture that you want to scan
11. Press **SCAN**
12. When it is complete,

    close the scan window

    click on the picture/image

    go to **SAVE AS** and save to your student directory
13. You may now **take the picture out** and do another