

Midnite Publishing

One Stop For All Your Office Projects!

Feeling Overwhelmed by Paperwork?



We Can Help You!

Extra:

Free Pick Up & Delivery! PC or Macintosh used, with software of your choice. Color, Black/White Laser Printing or Dye Sublimation Printing; CD Creation & Copying.

Problems:

- > *Various staff on vacation or sick leave.*
- > *Rush jobs are putting staff behind.*
- > *Time-intensive long documents uncompleted.*
- > *Inconsistent formatting in technical papers.*
- > *Need more software or hardware for jobs.*
- > *Staff requires basic or brush-up tutoring.*

Services:

WordProcessing

Letters; Resumes; Long or Technical Documents with Automatic Numbering, Table of Contents, Index, Cross-References & Bookmarks; Forms; Mail Merge; as well Databases & Spreadsheets.

Desktop Publishing

Logos; Business Cards; Typesetting; Letterhead; Invoices; Flyers; Catalogues; Newsletters; Brochures; Ads; and Marketing Packets.

Transcription

Medical, Legal, & Technical, with all size tapes.

Web Design

Quality, Affordable Web Sites for Home or Business, using HTML, Flash, CGI Script, & JavaScript.

Training

Personalized Basic Word Processing/Computer Graphics/Desktop Publishing Tutoring, as well as Specialized Short Brush-up Lessons.

We excel in providing top quality services to ensure that clients can operate at maximum efficiency.

Midnite Publishing

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